

The City Council of the City of Mattoon held a Special City Council meeting in the Council Chambers of City Hall on January 04, 2022.

Mayor Hall presided and called the meeting to order at 6:20 p.m.

The following members of the Council answered roll call physically present in person: YEA Commissioner Jim Closson, YEA Commissioner Dave Cox, YEA Commissioner Sandra Graven, YEA Commissioner David Phipps, and YEA Mayor Rick Hall.

Also physically present were City personnel in person: City Administrator Kyle Gill, City Attorney Dan C. Jones, Arts & Tourism Director Angelia Burgett, Public Works Director Dean Barber, Fire Chief Jeff Hilligoss, Police Chief Sam Gaines and City Clerk Susan O'Brien.

Mayor Hall opened the floor for Public comments with no response from the Public.

PUBLIC HEARING

Mayor Rick Hall opened the Public Hearing regarding support for a Community Development Block Grant (CDBG) Economic Development Grant at 6:21 p.m. in the City Hall Council Chambers on January 04, 2022. Mr. Kelly Lockhart, Executive Director of Coles County Regional Planning and Development Commission (CCRP-DC) explained the City's application for a CDBG grant through the Illinois Department of Commerce and Economic Opportunity for the Mattoon North American Lighting, Inc. to expand their facility in the amount of \$230,126 in funds for installation of a new manufacturing line. The DCEO grant had \$3 million available for grants. Private funding of more than \$230,126 would also be used for the installation of a new manufacturing line. The Grant would assist at least 51 percent of low-to-moderate income individuals with no displacement. The City of Mattoon had prioritized community development needs as: 1. Road and Sidewalk repairs and improvements; 2. Storm Sewer improvements; 3. Commercial and Industrial Development and Expansion; 4. Sanitary Sewer improvements; and 5. Housing Rehabilitation projects. The proposed improvements would add a new manufacturing line in North American Lighting's existing space located at the corner of County Road 1000N and Justrite. With the grant applied to North American Lighting and Mattoon, the project was anticipated to create twenty (20) new jobs, which would be a positive impact to the community. Mayor Hall opened the floor for comments of the Council or Public. With no comments Mayor Hall closed the Public Hearing at 6:23 p.m.

Commissioner Closson seconded by Commissioner Cox moved to adjourn at 6:24 p.m.

Mayor Hall declared the motion carried by the following vote: YEA Commissioner Closson, YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Phipps, YEA Mayor Hall.

/s/Susan J. O'Brien
City Clerk

The City Council of the City of Mattoon held a Regular City Council meeting in the Council Chambers of City Hall on January 4, 2022. Mayor Hall presided and called the meeting to order at 6:30 p.m.

Mayor Hall led the Pledge of Allegiance.

The following members of the Council answered roll call physically present in person: YEA Commissioner Jim Closson, YEA Commissioner Dave Cox, YEA Commissioner Sandra Graven, YEA Commissioner David Phipps, and YEA Mayor Rick Hall.

Also physically present were City personnel in person: City Administrator Kyle Gill, City Attorney Dan C. Jones, Finance Director/Treasurer Beth Wright, Arts & Tourism Director Angelia Burgett, Public Works Director Dean Barber, Fire Chief Jeff Hilligoss, Police Chief Sam Gaines, and City Clerk Susan O'Brien.

CONSENT AGENDA

Mayor Hall seconded by Commissioner Graven moved to approve the consent agenda consisting of minutes of the Special & Regular Meetings of December 21, 2021; bills and payroll for the last half of December, 2021.

Bills and payroll for the last half of December, 2021

General Fund

Payroll	\$	246,389.27
Bills	\$	<u>77,617.30</u>
	\$	
Total	\$	324,006.57

Hotel Tax Administration

Payroll	\$	2,858.34
Bills	\$	<u>72.70</u>
	\$	
Total	\$	2,931.04

Water Fund

Payroll	\$	43,520.19
Bills	\$	<u>31,284.20</u>
	\$	
Total	\$	74,804.39

Sewer Fund

	\$
Payroll	40,290.08
	\$
Bills	<u>1,666,055.43</u>
	\$
Total	1,706,345.51

Health Insurance Fund

	\$
Bills	<u>169,091.47</u>
	\$
Total	169,091.47

Motor Fuel Tax Fund

	\$
Bills	<u>5,231.62</u>
	\$
Total	5,231.62

Mayor Hall declared the motion to approve the consent agenda carried by the following vote: YEA Commissioner Closson, YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Phipps, YEA Mayor Hall.

PRESENTATIONS, PETITIONS AND COMMUNICATIONS

Mayor Hall opened the floor for Public comment. Mr. Alex Walker inquired about the Sports Complex, the 12th Street closure and appointment of Bill Standerfer to a committee. Mayor Hall stated the Sports Complex was to be paid for by donations or revenue bonds with the risk for individuals who donate or purchase the bonds. Director Barber noted little work required to open street and explained the diverse group of people on the Planning Board, which has no authority but provides feedback. Mr. Dave Myers of 1217 Champaign presented a diagram of Cunningham Park and scenarios for safety. Director Barber explained the holes were for the installation of Kiwanis playground equipment which was delayed.

Request for Public Comments on DeWitt Avenue Resurfacing Project – Director Dean Barber

Director Barber explained the DeWitt Avenue Project using Federal Funding which had a new requirement to allow for a two-week period for Public comments, which was published in the Journal Gazette on January 5th, acceptance of emailed Public comments to Director Barber and making the Public aware the Public can make comments.

NEW BUSINESS

Commissioner Graven seconded by Commissioner Phipps moved to adopt Resolution No. 2022-3170, approving the support of the Community Development Block Grant Program application for North American Lighting in the amount of \$230,126 for the purpose of purchase and installation of equipment; and authorizing the mayor to sign all documents necessary for the transaction.

CITY OF MATTOON, ILLINOIS

RESOLUTION NO. 2022-3170

RESOLUTION OF SUPPORT FOR CDBG ECONOMIC DEVELOPMENT

WHEREAS, the City of Mattoon is applying to the State of Illinois for a Community Development Block Grant Economic Development Program, and

WHEREAS, it is necessary that an application be made and agreements entered into with the State of Illinois.

NOW, THEREFORE, BE IT RESOLVED as follows:

- 1) that the City of Mattoon shall apply for a grant under the terms and conditions of the State of Illinois and shall enter into and agree to the understandings and assurances contained in said application.
- 2) that the Mayor and City Clerk on behalf of the City shall execute such documents and all other documents necessary for the carrying out of said application.
- 3) that the Mayor and City Clerk are authorized to provide such additional information as may be required to accomplish the obtaining of such grant.

Upon motion by Commissioner Graven, seconded by Commissioner Phipps, adopted this 4th day of January, 2022 by a roll call vote, as follows:

AYES (Names): Commissioner Closson, Commissioner Cox,
Commissioner Graven, Commissioner Phipps, Mayor Hall
NAYS (Names): None
ABSENT (Names): None

Approved this 4th day of January, 2022.

/s/Rick Hall
Rick Hall, Mayor
City of Mattoon, Coles County, Illinois

ATTEST:
/s/Susan J. O'Brien

APPROVED AS TO FORM:
/s/Daniel C. Jones

Susan J. O'Brien, City Clerk

Daniel C. Jones, City Attorney

Recorded in the Municipality's Records on January 4, 2022.

Mayor Hall opened the floor for question/comments with no response.

Mayor Hall declared the motion carried by the following vote: YEA Commissioner Closson, YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Phipps, YEA Mayor Hall.

Commissioner Phipps seconded by Commissioner Closson moved to approve Council Decision Request 2022-2204, employment of Waylon James as a Maintenance Worker III in the Public Works Department, pending completion of drug testing and background checks.

Mayor Hall opened the floor for comments/questions. Director Barber noted Mr. James' experience and background are welcomed.

Mayor Hall declared the motion carried by the following vote: YEA Commissioner Closson, YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Phipps, YEA Mayor Hall.

Mayor Hall seconded by Commissioner Graven moved to adopt Resolution No. 2022-3171, approving the continuance of a Local State of Emergency due to the Coronavirus (COVID – 19).

CITY OF MATTOON, ILLINOIS

RESOLUTION NO. 2022-3171

DECLARATION OF LOCAL STATE OF EMERGENCY

Pursuant to the authority vested in the office of Mayor by the Illinois Municipal Code Section 5/11-1-6, the Illinois Emergency Management Agency Act Section 3305/11 and Ordinance No. 2020-5430 of the City of Mattoon, I, Rick Hall, Mayor of the City of Mattoon do hereby declare that a Local State of Emergency exists as of this date, January 04, 2022, and shall continue until such time as provided in Ordinance No. 2020-5430.

WHEREAS, on January 30, 2020, the World Health Organization declared the outbreak of COVID-19 to be a public health emergency of international concern and on March 11, 2020 declared a worldwide pandemic; and

WHEREAS, on January 31, 2020, the U.S. Health and Human Services Secretary declared a public health emergency for the United States; and

WHEREAS, the Governor of the State of Illinois has issued a disaster proclamation on March 9, 2020 due to the impact of the COVID-19 virus and has activated the State Emergency Operations Center; and

WHEREAS, the State Emergency Management Agency has declared a public health emergency due to the impact of the COVID-19 virus; and

WHEREAS, the City Administration has coordinated its response with other Coles County governmental entities.

The nature of the emergency is related to the COVID-19 virus which is causing or anticipated to cause widespread impacts on the health of members of the community.

During the existence of the Local State of Emergency, the Mayor shall execute such authority as provided under the Illinois Municipal Code, the Illinois Emergency Management Agency Act and Ordinance No. 2020-5430.

This Declaration of Local State of Emergency shall be filed with the City Clerk as soon as practicable.

I, Rick Hall, whose name is signed to this instrument, being first duly sworn, signed and executed the instrument as the Declaration of Local State of Emergency, and that I signed willingly, and that I executed it as my free and voluntary act for the purposes therein expressed.

/s/Rick Hall

Rick Hall, Mayor

City of Mattoon, Coles County, Illinois

Mayor Hall declared the motion carried by the following vote: YEA Commissioner Closson, YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Phipps, YEA Mayor Hall.

DEPARTMENT REPORTS:

CITY ADMINISTRATOR/COMMUNITY DEVELOPMENT noted attendance of the planning meetings on the Sports Complex grants, RLF meeting for two applicants, 16 applicants for the Lakes position, and negotiations with the Fire union. Mayor Hall opened the floor for questions with no response.

CITY ATTORNEY had nothing new to report. Mayor Hall opened the floor for questions with no response.

CITY CLERK noted business as usual with nothing new to report. Mayor Hall opened the floor for questions with no response.

FINANCE distributed and reviewed the Revenue Tracking Sheet through December 31st, unrestricted cash; received the audit adjustments from Doehring & Winders; and preparing budget worksheets for the FY23 Budget. Mayor Hall opened the floor for questions with no response.

PUBLIC WORKS noted Stark Excavating should be finished by next week. Mayor Hall opened the floor for questions with no response.

FIRE reported on calls for service, contract with Administrator Gill, and 20/21 stats. Mayor Hall opened the floor for questions with no response.

POLICE reported on calls for service, 40 arrests, year-end stats to be sent to Council; and demonstrated new vests.

ARTS AND TOURISM reported Lightworks was strong compared to 2019 numbers; prospecting Bagelfest entertainment while rebranding of logos and physical space; and updating the 2022 calendar of events. Mayor Hall opened the floor for questions with no response.

COMMENTS BY THE COUNCIL

Commissioners Closson, Cox, Graven and Phipps had no further comments. Mayor Hall reported on Mattoon in Motion Americorp volunteer to work in the office at Elevate; and his engagement with union issues and other various committees.

Mayor Hall seconded by Commissioner Cox moved to recess to closed session at 7:01 p.m. pursuant to the Illinois Open Meetings Act for the purpose of the discussion of the appointment, compensation, discipline, performance, or dismissal of specific employees of the City or legal counsel for the City under (5ILCS 120 (2)(C)(1)); and collective negotiating matters between the City of Mattoon and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees under (5ILCS 120 (2)(C)(2)).

Mayor Hall declared the motion carried by the following vote: YEA Commissioner Closson, YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Phipps, YEA Mayor Hall.

Council reconvened at 8:02 p.m.

Commissioner Phipps seconded by Commissioner Closson moved to adjourn at 8:03 p.m.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Closson, YEA Commissioner Cox, NAY Commissioner Graven, YEA Commissioner Phipps, YEA Mayor Hall.

/s/Susan J. O'Brien
City Clerk